

Job Vacancy

Position Title: Product Assistant
Department: Commercial Scheduling
Location: Amsterdam, NL
Salary: Competitive & Excellent benefits
Contract: Definite

Main Responsibilities

- Monitor workflow and onscreen result of adult content, in collaboration with operations and scheduling teams.
- Screen new explicit adult content
- Edit or re-edit content where relevant/pertinent, according to Xotix screening guidelines in collaboration with operations and scheduling teams
- Provide Adult VOD basic scheduling support
- Write Dutch synopsis in close cooperation with marketing team
- Update Xotix internet site in close cooperation with marketing and our customers (UPC and others)

Knowledge, Skills & Experience

- 1-3 years working experience
- Professional interest in and attitude towards adult required
- Professional experience with adult entertainment preferred
- A general understanding of developments in the cable television and wider new media markets and specifically, the way in which content offerings are developing (i.e. on the web, free content)
- Good writing skills in Dutch, English and German (preferred)
- Education: MBO or HBO (preferred)
- Computer literacy preferably database products, excel, and or other analytical tools, MS project.
- Languages: proficient in English, other European languages would be an advantage but not a prerequisite.

Personal attributes & skills:

- Good communicator, social, open, extrovert
- Punctual, accurate, Eye for detail
- Able to cope with deadlines on an ongoing basis
- A willingness to learn new systems
- Problem solver.

[APPLY HERE](#)

Or please email your CV and a covering letter stating current remuneration package to

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Chellomedia is committed to equal opportunities and welcomes applications from all sections of the community.